



## Stepping Into Internship Position Description

The Australian Network on Disability's Stepping Into program is a paid internship scheme that matches talented university students with disability with roles in leading Australian businesses.

### Organisation Name:

National Australia Bank - NAB

### Organisation summary:

NAB has been serving the Australian & New Zealand communities for more than 170 years. Australian banking, including personal banking and business banking, offers a range of banking products and services to retail and business customers, ranging from small and medium enterprises through to Australia's largest institutions.

### Position Title:

NAB Summer Intern

### Location:

Business Banking Intern – 2 interns in Melbourne and 1 intern in Sydney

### Mode of Work:

Hybrid but mostly onsite

### Position Duration:

8 weeks full time. Start date – 28th November 2022. End date – 3rd Feb 2023.  
2 week break between 23rd December 2022 – 6th Jan 2023.

### Position Overview:

#### Business Banking Intern

Being Australia's largest Business Bank we're super passionate about providing specialised financial products, market insights and advice to support our small, medium and large business customers through every stage of their operating cycle.

We're looking for students who are commercially and digitally savvy, who want to deliver a world-class customer experience and have a real passion for building a long-term career in Business Banking.

Our interns will complete weekly development sessions such as building resilience, receiving feedback, wellness & stress management, networking and job readiness

Tasks may include:

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AUSTRALIAN  
NETWORK  
ON DISABILITY

- Develop and build strong customer relationships
- Perform credit analysis, financial modelling and interpretation of customers financial information
- Deliver superior customer service by managing the end to end lending process
- Support bankers to provide tailored and integrated financial solutions
- Use direct and digital channels to support our customers' everyday needs
- Construct facility renewals and business lending proposals with rationale for approval
- Proactively identify and fulfil sales opportunities
- Develop an understanding of bank products to match our customer needs
- Assist in the acquisition and onboarding of new customers

At the end of the program, the interns will have the opportunity to apply and potentially receive an early offer for our 2024 Graduate Program

### **Ideal Degree/Discipline:**

Open to degrees from all disciplines

### **Eligibility Requirements:**

- Identify as having disability
- Education:
- Citizenship requirements:
- Security checks: NAB will complete a background check for the successful candidates

All Stepping Into internships are paid placements. The agreement is between the organisation and the intern. The employing organisation will pay the intern's pro rata salary for the internship period (including superannuation) at a rate commensurate with the duties performed and abiding by Fair Work standards.